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- Only review manuscripts from your field of expertise.
- Inform potential conflict of interest with the manuscript.
- Make constructive comments and leave notes in order to clarify what, in your conception, was missing.
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  - II) Reject: when the referee verifies the absence of originality, impossibility of improving the manuscript, whether writing, content or scientific criteria, without relevance to the academic environment.
  - III) Accept: when the referee deems that no further changes need to be made, the manuscript is ready to be published.

**Table 1**

Guiding questions to evaluate the manuscript.

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**Introduction**

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1. Is the background and literature section up to date and appropriate for the topic?

Yes.

No, authors should (consider): (please list and number in the text field below your suggestions so that the author(s) can more easily follow your instructions or provide rebuttals).

In addition to my experience, additional evaluators should be consulted.

Not applicable.

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2. Are the primary (and secondary) objectives clearly stated at the end of the introduction?

Yes.

No, authors should (consider): (please list and number in the text field below your suggestions so that the author(s) can more easily follow your instructions or provide rebuttals).

In addition to my experience, additional evaluators should be consulted.

Not applicable.

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**Methods**

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3. Are the study methods (including theory/applicability/modelling) reported in sufficient detail to allow for their replicability or reproducibility?

Yes.

No, authors should (consider): (please list and number in the text field below your suggestions so that the author(s) can more easily follow your instructions or provide rebuttals).

In addition to my experience, additional evaluators should be consulted.

Not applicable.

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4. Are statistical analyses, controls, sampling mechanism, and statistical reporting (e.g., P-values, CIs, effect sizes) appropriate and well described?

Yes.

No, authors should (consider): (please list and number in the text field below your suggestions so that the author(s) can more easily follow your instructions or provide rebuttals).

In addition to my experience, additional evaluators should be consulted.

Not applicable.

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**Results**

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5. Is the results presentation, including the number of tables and figures, appropriate to best present the study findings?

Yes.

No, authors should (consider): (please list and number in the text field below your suggestions so that the author(s) can more easily follow your instructions or provide rebuttals).

In addition to my experience, additional evaluators should be consulted.

Not applicable.

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6. Are additional sub-analyses or statistical measures needed (e.g., reporting of CIs, effect sizes, sensitivity analyses)?

Yes.

No, authors should (consider): (please list and number in the text field below your suggestions so that the author(s) can more easily follow your instructions or provide rebuttals).

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In addition to my experience, additional evaluators should be consulted.

Not applicable.

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Discussion

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7. Is the interpretation of results and study conclusions supported by the data and the study design?

Yes.

No, authors should (consider): (please list and number in the text field below your suggestions so that the author(s) can more easily follow your instructions or provide rebuttals).

In addition to my experience, additional evaluators should be consulted.

Not applicable.

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8. Have the authors clearly emphasized the limitations of their study/theory/methods/argument?

Yes.

No, authors should (consider): (please list and number in the text field below your suggestions so that the author(s) can more easily follow your instructions or provide rebuttals).

In addition to my experience, additional evaluators should be consulted.

Not applicable.

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Source: Malički and Mehmani (2024).